



P.O.Box 63170 • Los Angeles, CA 90063 • 909.623.5192

Show Name: Anaheim Home and Holiday Show  
Show Location: Anaheim Convention Center  
Show Dates: Oct 20-22, 2017

# *ELECTRICAL INFORMATION*

## *SAVE MONEY... READ THIS FIRST ...*

- ▶ Complete the attached form to ensure installation of electrical service to your booth or display
- ▶ Please check the rating plate on your item(s) and order outlet(s) accordingly.
- ▶ Advance price is offered for orders submitted by: **October 19, 2017**
- ▶ Please Fax your Electrical Order with Payment to (909) 623-7222 or via email [Info@conventionelectric.com](mailto:Info@conventionelectric.com).
- ▶ Check or Credit Card payment must accompany all orders. Credit Card orders may be faxed, (avoid duplication, do not mail order from if already faxed).
- ▶ See attached "Regulation and General information" sheet for additional information, terms and specifications.
- ▶ **The electrical outlets for this show will be installed using the SafePlug RFID Outlet Safety System.**

When you arrive at show site, please do the following to complete your electrical order:

- ▶ **Please go to the Electrical Dispatch Desk and pick up your SafePlug quadbox. This quadbox will include a SafePlug RFID chip which will instruct the SafePlug outlet box located at the back of your booth to energize.**
- ▶ **You will be requested to sign a receipt for your SafePlug quadbox and will be required to return it to the Electrical Dispatch Desk at the close of the show.**

If you have any questions, please call Customer Service at: (909) 623-5192

or you can Email us at: [info@conventionelectric.com](mailto:info@conventionelectric.com).

# ELECTRICAL RENTAL ORDER FORM



P.O.Box 63170 • Los Angeles, CA 90063 • 909.623.5192

EVENT NAME: <b>Anaheim Home and Holiday Show *Anaheim Convention Center* Oct 20-22, 2017</b>		
COMPANY NAME		Booth #
STREET ADDRESS		
CITY		STATE
PHONE NO:		FAX:
SHOW SITE CONTACT		EMAIL:

To Receive Advance Price Order with full payment must be received by:

**October 19, 2017**

Please Fax your Electrical order with Payment to (909) 623-7222 or email it to [info@conventionelectric.com](mailto:info@conventionelectric.com)

1	QTY.	POWER	ADVANCE RATES	REGULAR RATES	SUB TOTAL
2		500 Watts /5 Amps	\$85.00	\$127.00	
0		1000 Watts /10 Amps	\$153.00	\$230.00	
V		1500 Watts /15 Amps	\$204.00	\$306.00	
		2000 Watts /20 Amps	\$255.00	\$382.00	

2	QTY.	POWER	ADVANCE RATES	REGULAR RATES	SUB TOTAL
0		10 AMP /1-phase	\$270.00	\$405.00	
V		20 AMP /1-phase	\$378.00	\$568.00	
		30 AMP /1-phase	\$492.00	\$739.00	
1		60 AMP /1-phase	\$655.00	\$983.00	
PH		100 AMP /1-phase	\$819.00	\$1,229.00	
		200 AMP /1-phase	\$1,393.00	\$2,090.00	

2	QTY.	POWER	ADVANCE RATES	REGULAR RATES	SUB TOTAL
0		10 AMP /3-phase	\$359.00	\$539.00	
V		20 AMP /3-phase	\$503.00	\$755.00	
		30 AMP /3-phase	\$655.00	\$982.00	
3		60 AMP /3-phase	\$871.00	\$1,306.00	
PH		100AMP /3-phase	\$1,089.00	\$1,633.00	
		200AMP /3-phase	\$1,851.00	\$2,776.00	
		400AMP /3-phase	\$3,147.00	\$4,720.00	

B	<b>Buck and Boost Transformers (20-Amp minimum)</b>				
B		B&B Transformer per Amp	\$3.85	\$6.05	
B					

L	QTY.	LIGHTING (INCLUDES POWER)	ADVANCE RATES	REGULAR RATES	SUB TOTAL
I		120 WATT ON STANCHION	\$85.00	\$127.00	
G		1000 WATT OVERHEAD	\$328.00	\$492.00	
H					
T					

S	QTY.	LABOR	PRICE	SUB TOTAL
L		HRS. STRAIGHT TIME LABOR	\$120.00/HR	
A		HRS. OVERTIME LABOR	\$240.00/HR	
B				
O				
R				
		<b>Grand Total</b>		

**NOTICE:**

Convention Electric Inc. is not responsible for voltage fluctuation or power failure due to temporary conditions. For your protection you should Install a surge protector on your computer(s). All electrical installations and connections to all Electrical service should be made by a Convention Electric, Inc. Electrician. Convention Electric Inc. will not be responsible for any damage or loss to any

**WHEN ORDERING ELECTRICAL SERVICES**

1. Check rating plates on item(s) and order outlets accordingly
2. Lighting outlets supplied with two (2) connections per outlet ordered.
3. Motor outlet supplied with one(1) connection per outlet ordered
4. Outlets requiring 24 HR. And/or dedicated circuits are double list price.
5. Equipment hook-ups, repairs and installations will be performed on a labor and material basis.
6. There is a minimum Labor charge of (1) hour to deliver power to all Island booths and 1/2 Labor charge to dismantle, additional distribution is done by a CE, Inc. electrician
7. 480 Volt Service(s) and price(s) are available upon request.

**GENERAL INFORMATION**

1. ALL Outlets will be installed on the floor at the rear of the booth, Island, and Peninsula booth Outlets will be brought to one (1) Location at our discretion if no information is provided.
2. The cost of 120-Volt outlets includes delivery to One location, the rear of inline booths only. If you require the outlets to be distributed to any other location, material and labor charges will apply. There is a minimum charge of 1 hour for installation and 1/2 hour for dismantle.
3. All wiring, motors and other installations must be approved to prevent over-loading of circuits. Exhibitors are not permitted to add wattage unless ordered. Exhibitors found using outlets without an order will be subject to pay regular price per outlets used.
4. All Electrical permits required by the local Building and Safety Codes will be obtained by the Electrical Contractor. All equipment must meet safety code regulations, Including motors, Wiring, Extension cords ETC.
5. Labor Rates are subject to local I.B.E.W. UNION Contract Effective at time of Show Overtime Labor Rates Prevail Before 8:00A.M. After 4:30 P.M. on Weekdays, and all day Saturdays, Sundays And Holidays.

**PAYMENT POLICY**

1. 100% Payment must accompany each order unless prior arrangements are made.
2. We Accept Cash, Checks, MasterCard, Visa, Discover And American Express for payment.
3. Advance price Apply only to orders Received at least b October **19, 2017**. All other orders will pay regular prices.
4. Orders placed at the show site must be paid upon Presentation of Invoice.
5. NO REFUND will be given for outlets installed and/or Services provided and not used. Claims will not be considered unless filed by the Exhibitor prior to the closing of the show. If Convention Electric Inc. is required to bill you a 30% handling charge will be assessed on all outstanding balance due.
6. Payment in full must be rendered during the event. Exhibitors ARE NOT billed for Services provided. Services may be interrupted if payment is not received.
7. In the event order totals are calculated incorrectly, Convention Electric, Inc. reserves the right to make the necessary corrections and charge the corrected amount. Exhibitors will be notified by email or fax of any such corrections.
8. A service charge of 1.5% per month on any unpaid balances will be assessed starting 10 days after date of invoice. A \$25.00 service charge will be assessed for all returned

# LABOR ORDER FORM



P.O.Box 63170 • Los Angeles, CA 90063 • 909.623.5192

EVENT: Anaheim Home and Holiday Show *Anaheim Convention Center * Oct 20-22, 2017			BOOTH NO.
COMPANY NAME			
STREET ADDRESS			
CITY		STATE	ZIP
PHONE NO:		FAX NO:	
CONTACT		EMAIL:	

To Receive Advance Price Order with full payment must be received by:

**October 19, 2017**

Please Fax your Electrical order with Payment to (909) 623-7222 or email it to [info@conventionelectric.com](mailto:info@conventionelectric.com)

## ELECTRICAL LABOR/LIFT RATES

Please be advised that Labor start times cannot be guaranteed. If no time is provided, work will be performed on a first come first serve basis. A representative must come to Convention Electric, Inc. Service Desk prior to each individual labor call to confirm that booth is ready for labor. If labor is dispatched at the requested time and no Exhibitor Supervisor is available a minimum of 1/2 hour labor charge per Electrician will apply.

Straight time .....\$120.00 per hour  
 Monday-Friday 8:00am - 4:30pm, excluding holidays

Overtime .....\$240.00 per hour  
 Monday-Friday 4:30pm - 8:00am, all day Saturday, Sunday & Holidays

Lift Rate Per Hour (Does not include operator).....\$ 250.00 per hour  
 Monday-Friday 4:30pm - 8:00am, all day Saturday, Sunday & Holidays

MEN	HRS	WORKED REQUIRED	DATE	T I M E	AMOUNT
<b>SUB TOTAL</b>					

## JLG LABOR/LIFT (2 MEN 1 HR MINIMUM PLUS LIFT PER HOUR)

MEN	HRS	WORKED REQUIRED	DATE	T I M E	AMOUNT
<b>SUB TOTAL</b>					

## MATERIAL

QTY	DESCRIPTION	PRICE	# F E E T	TOTAL
	Cube Tap	\$18.00		
	15 Amp Power Strip	\$25.00		
	15' Extension Cord	\$25.00		
	25' Extension Cord	\$30.00		
	50' Extension Cord	\$60.00		
	100' Extension Cord	\$120.00		
	12/5 Pigtail	\$30.00		
	6/5 Pigtail	\$60.00		
	12/5 Flat Cable	\$6.69 per ft.		
	6/5 Flat Cable	\$7.69 per ft.		
<b>SUB TOTAL</b>				

## RULES FOR ELECTRICAL LABOR

1. To determine if you need Electrical Labor or to obtain floor plans please contact us or via email at [info@conventionelectric.com](mailto:info@conventionelectric.com) and we will be happy to assist you.
2. Electrical layouts are required whenever an outlet is needed at any other location within the booth except for the back of the booth.
3. In order to perform the Labor without Exhibitor's Representative present CEI Must have detailed floor plans for power distribution under the carpet with this Labor form Each floor plan should have exact Dimensions and surroundings labeled.
4. If representative chooses to be present during labor being performed and booth being installed Exhibitor should contact CEI to schedule date and time. But should also send detailed Floor Plan.
5. Please be advised that whenever possible, CEI request an authorized supervisor to accompany our electrician to the labor desk when they have completed their work In your booth, in order to Sign out the Electrician.
6. We will not be able to know what material will be used at this time. This will be CEI Electrician, as they install and distribute Electrical according to the Floor Plan provided by your company the day of Move-in.
7. By signing this form you are authorizing Convention Electric, Inc. to charge your Credit Card on file for these additional charges.
8. The minimum Labor charge will equal one (1) hour per man for Installation and equipment. Labor thereafter is charged in 1/2 hour increments per worker.
9. Dismantle Labor is charged at 50% of installation Labor based on show move-out days / time, and does not need to be scheduled.
10. Exhibitors with hard wall booths must make arrangements with Convention Electric, Inc. to bring power inside the booth on a time, labor and material basis.
11. In the event that totals are calculated incorrectly, Convention Electric, Inc. reserves the right to make the necessary corrections.

## JLG LIFT REQUIREMENTS

If lift Equipment is required to hang special lighting, signs, etc., (Does not include operator ) The Exhibitor will be charged a (minimum) of 2 men 1 hour plus one hour (minimum) for the lift. Please look at the chart to the left.

## TERMS & CONDITIONS

I agree in placing this order that I have accepted Convention Electric Inc. payment policy and the terms and condition of contract. Credit Card information must be on file before any of the requested Labor is performed. Should Convention Electric Inc. is required to bill you a 30% handling charge will be assessed to the balance due. LABOR RATES, are subject to I.B.E.W. union contract effective time of the show. Overtime Labor rates prevail prior to 8a.m. and after 4:30p.m. on Weekdays, all day Saturday, Sundays and Holidays. Please read all information before sumitting order.

## BOOTH SUPERVISION INFORMATION

Booth Supervisor Name: \_\_\_\_\_

Email: \_\_\_\_\_

## PLUMBING LABOR ORDER FORM



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EVENT <b>Anaheim Home and Holiday Show *Anaheim Convention Center* Oct 20-22, 2017</b>		BOOTH NO.
COMPANY NAME		
STREET ADDRESS		
CITY	STATE	ZIP
PHONE NO:	FAX NO:	
CONTACT	EMAIL:	

**To Receive Advance Price Order with full payment must be received by:**

**October 19, 2017**

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Qty.	FILL AND DRAIN LABOR	ADVANCE PRICE	REGULAR PRICE	SUB TOTAL	LABOR REQUIREMENTS
(Convention Electric is not responsible for sediment or the color of the water.)					There is a minimum 1 1/2 hour total Labor Charge for install and dismantle . CEI does not control the Events Schedule, therefore can't control if set-up/disconnect is during Straight time or overtime hours.
	1-50 Gallons	\$125.00	\$185.00		
	51-200 Gallons	\$250.00	\$375.00		
	201-500 Gallons	\$400.00	\$600.00		
	Each additional 100 Gallons up to 1,000 Gallons	\$125.00	\$175.00		If you have more than one machine or multiple connections on a machine order an additional connection for each machine or connection within 20 ft. of the outlets.
	Top Off Fee ( Per Day)	\$50.00	\$75.00		
Sub Total					<b>ADDITIONAL CONNECTIONS</b>
					Outlets are delivered to the rear of Inline and Peninsula Booth and to one location in Island Booths. Ramping or laying of lines under carpet or other flooring or spotting from the ceiling will be done on a time and material basis. Lift charges will apply for overhead drops or distribution.
Qty.	Compressed Air 90-100 Lbs. PSI	ADVANCE PRICE	REGULAR PRICE	SUB TOTAL	
	Air Outlet includes (first 50' of air line)	\$325.00	\$425.00		
	each additional 10' of air line will be	\$120.00	\$180.00		
	Air Outlet, CFM required 5 minimum	\$8.00 per CFM	\$12.00 per CFM		All service connections are to be made by Convention Electric Inc. Plumbers. Material charges may apply.
	Hook up Fee (per connection)	\$90.00	\$135.00		
Sub Total					<b>SERVICE CONNECTIONS</b>
Number of Connections:		CFM required (5 CFM Min.):			All service connections are to be made by Convention Electric Inc. Plumbers. Material charges may apply.
Size of Connections:					
Qty.	WATER LINE 1/2" and 3/4"	ADVANCE PRICE	REGULAR PRICE	SUB TOTAL	<b>AIR LINE RESPONSIBILITIES</b>
(Convention Electric is not responsible for sediment or the color or taste of the water.)					Convention Electric Inc. is not responsible for moisture, oil or water in air lines, or water in our lines, or loss pressure or excess of pressure. CEI plumbing is the exclusive provider. Exhibitor should supply their own filters, driers or other equipment as needed. No compressors allowed other than those supplied by Convention Electric Inc. unless they are a fixed part of your machine. <b>Dedicated and 24 Hour service will be at 50% more from listed price.</b>
	1 St Water Outlets	\$420.00	\$630.00		
	Additional Connections within 20' of outlet	\$120.00	\$180.00		
	Hook up Fee (per connection)	\$90.00	\$135.00		
Sub Total					<b>WATER PRESSURE</b>
Number of Connections:		PSI Required:			Pressure may vary, No guarantee can be made to minimum or maximum pressures. If pressure is critical the exhibitor should arrange to have a pressure regulator valve or pump installed. Convention Electric Inc. is not responsible for sediment, color or taste of water. If waste water from your drain contains hazardous materials chemicals or metals, Convention Electric Inc. cannot drain it
Size of Connections:		GPM Required:			
Qty.	DRAIN LINE 1/2" and 3/4"	ADVANCE PRICE	REGULAR PRICE	SUB TOTAL	I agree in placing this order that I have accepted Convention Electric Inc. payment policy and the terms and condition on contract. Credit Card information must be on file before any of the requested Labor is performed.
	1 St Drain Outlet	\$420.00	\$630.00		
	Additional connection within 20' of Outlet	\$120.00	\$180.00		
	Hook up Fee (per connection)	\$90.00	\$135.00		
Sub Total					<b>If required a quote for any Gas &amp; Misc. Please call</b> (909) 623-5182 or Email: <a href="mailto:info@conventionelectric.com">info@conventionelectric.com</a>
Number of Connections:		Size of Connections:			
<b>Grand Total</b>					
Amount of Hours	LABOR / LIFT (Take this information into consideration when pre paying estimated Labor.)			HOUR	TOTAL
	WHEN DO YOU MOVE-IN? WHEN DO YOU MOVE-OUT?				
	(Labor is required for delivery and removal of air, water & drain outlets)				
	STRAIGHT TIME (Monday - Friday 8:00AM-4:30PM) (Except Holiday)				\$99.00
	OVER TIME (Monday - Friday before 8:00AM-after 4:30PM) (Except Holiday)				\$198.00
	LIFT (Does not include operator.)		Per Lift		\$250.00
<b>Grand Total</b>					

In the event that totals are calculated incorrectly, Convention Electric Inc. reserves the right to make the necessary corrections.

If you have any questions or concerns please call (909) 623-5192 or Email us at: [info@conventionelectric.com](mailto:info@conventionelectric.com)

Convention Electric, Inc. Representative will be more than happy to assist you!

## CREDIT CARD AUTHORIZATION FORM



P.O.Box 63170 • Los Angeles, CA 90063 • 909.623.5192

EVENT NAME: <b>Anaheim Home and Holiday Show *Anaheim Convention Center* Oct 20-22, 2017</b>		
COMPANY NAME		BOOTH NO.
STREET ADDRESS		
CITY	STATE	ZIP
PHONE NO.		FAX
SHOW SITE CONTACT		EMAIL:

To Receive Advance Price Order with full payment must be received by:

**October 19, 2017**

### METHOD OF PAYMENT

Please Fax your Electrical order with Payment to (909) 623-7222 or email it to [info@conventionelectric.com](mailto:info@conventionelectric.com)

All transactions require a credit card on file with proper authorization. In addition to checks, Convention Electric, Inc. also accepts American Express, Master Card, Visa, Discover. Indicate form of payment below. In the event that totals are calculated incorrectly, Convention Electric Inc. reserves the right to make the necessary corrections.

### CREDIT CARD

For your convenience, we will use this authorization to charge any remaining balances on your account prior to event closing. A copy of all final charges will be sent to the email address provided in the payment information section

COMPANY NAME:		EMAIL:	
BILLING ADDRESS:			
CITY:		STATE:	ZIP:
CHECK CREDIT	<input type="checkbox"/> VISA	<input type="checkbox"/> MC	<input type="checkbox"/> AM EX
CARD TYPE			
CARD NUMBER:			
SECURITY CODE:		EXP DATE:	
CARD HOLDER (PRINT)			
CARD HOLDER (SIGN)			
CHECK NUMBER:		CHECK AMOUNT:	

If you have any question or concerns please call us at 909 623-5192 or email at [info@conventionelectric.com](mailto:info@conventionelectric.com)